

onlinedoco.com.au

for all of your documentation needs



W

elcome to **onlinedoco** - offering you a wealth of IT experience in online and technical documentation.

Often during software development, technical documentation of all kinds becomes a last minute juggle to complete. This is where our expertise can assist you. Our experience in the software development industry and our understanding of the timeframes involved in getting a product to the market, place us as your first choice when outsourcing your documentation needs. Why not partner with someone who understands the need for both quality and speed in software development?

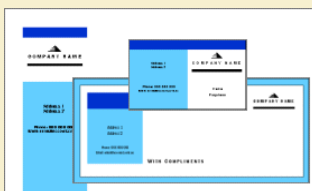
If our services don't exactly suit your requirements, please contact us and we will tailor a service to suit you.

Services

We offer a wide range of technical documentation and presentation services. These services offer expertise in the relevant fields and include the following:

Corporate themes

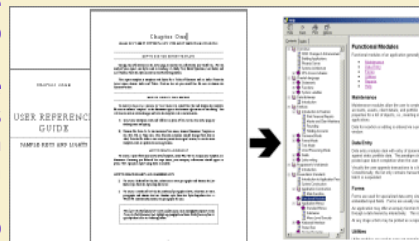
Do you need a new brand or just a modern look on your existing brand? We can help design everything from stationery, to logos, to your web site, to your packaging, including CD labels and jewel case covers. We will help you implement a consistent theme with an emphasis on brand awareness and corporate identity.



Conversion of written material

Are your clients still using printed books that are updated on a regular basis? Why not convert this material to online material. We can convert anything from reference materials, to user guides, and knowledge base articles that you can provide on your web site.

All you need to do is provide either the existing printed pages, or a soft copy of the documents and we will convert this for you into a fully indexed and searchable online document.



Marketing brochures

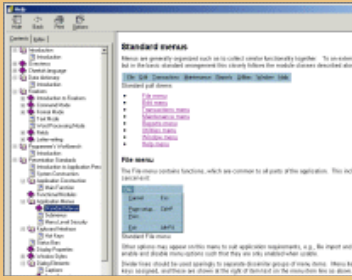
Do your clients understand the services and products you offer? Are your marketing brochures up to date or could they just use a touch up? We can help by designing brochures to suit your requirements.



Phone: (+61 7) 3201 1778; Mobile: 0412 066 545; Email: info@onlinedoco.com.au
Debby Woodbridge—Proprietor
A.B.N. 70 396 724 008

Online Help

We can assist by any number of means, depending on your requirements. We can develop online help using your specifications. We can update existing online help to include your latest system enhancements, or we can convert printed pages of either a user reference guide, or training material to structured hyper linked online help, complete with table of contents, topic indexes and full search facilities.



Print process management

After the development work is complete on your documentation, who manages the printing production process for you? We will liaise with a printing house of your choice and will work to ensure that your print job is delivered to you on time and at a production cost you can afford.



Seminar presentation development

Do you have an important client presentation or seminar presentation that needs to be constructed? We can either utilise your existing template or develop one specifically to suit your requirements. All we need is an outline and some quality time with your SME's (subject matter experts) so that we can understand your requirements. We will develop a draft and get you to review it, to ensure it is exactly what you need. Then we get on to the job of developing the presentation. If you like sounds and animation to be part of your presentation, let us know and we'll include these for you as well.



Training resource material

Implementing training resource material is our specialty. We can develop both trainer and trainee workbooks, together with training databases that will match the trainee book precisely. This way your trainers can lead their students through each topic and the students will attain the competency to complete the associated exercises and examples.



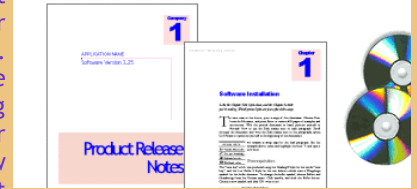
PDF conversion

Do you need information in a portable non-editable format that can be displayed on the web, or sent to your clients via email? PDF'ing is the answer.



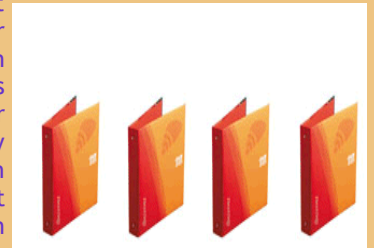
Release documentation

Are you really pushed for time in getting your product to the market place? We can help by producing your release documentation that will accompany your product to market. We can either use your existing template, or develop a new template to suit your requirements.



Seminar workbooks

Will you be providing a workbook to clients attending your seminar? Do you want it to match your Powerpoint presentation so that the theme is consistent with your presentation and is easy to follow? We can develop workbooks that match your presentation so that your clients have something to take back to their offices for future reference.



User Reference Guides

We can assist by any number of means, depending on your requirements. We can develop user guides using your specifications. We can update user guides to include your latest system enhancements, or we can convert printed pages of a user reference guide to an online guide.



Web site development

Do you have a presence on the world wide web? Do you need help either developing a new web site or maintaining an existing web site? We can develop a web site that will suit your requirements and your clients needs.

